



## CONFERENCES, MEETINGS AND WORKSHOPS

The River Club is a unique owner-managed boutique lodge that provides the ideal setting for up to 16 delegates to participate in a conference or board meeting while enjoying exceptional accommodation, on-site facilities and a variety of activities.



### CONFERENCE VENUE

- The Conference Venue is set up board-room style and is suitable for up to 16 delegates.
- The Conference Venue is situated away from the main lodge to ensure minimum intrusion from the day to day activity of the lodge.
- To qualify for use of The River Club Conference / Meeting Venue, a minimum of 8 delegates are required to book a minimum 2-night stay at the lodge.
- Accommodation and the Conference Venue are subject to availability. Advance booking is essential.
- Use of the Conference Venue is complimentary and only available to The River Club guests.
- Those delegates not booked to stay at the lodge pay only for meals and drinks taken while conferencing – request prices from [reservations@theriverclubzambia.com](mailto:reservations@theriverclubzambia.com).

### EQUIPMENT PROVIDED

- 16 electric portals built into the conference table
- Flip chart and whiteboard
- 107cm HD full plasma television
- Black-out blinds on the windows
- Complimentary Wi-Fi
- MP 514 digital projector compatible with Windows and Vista
- 3m x 2m retractable screen
- DVD player
- An A4 pad and notebook per delegate

### ACCOMMODATION – Rates provided on enquiry

- Please request accommodation rates and availability from [reservations@theriverclubzambia.com](mailto:reservations@theriverclubzambia.com)
- Package options are **Fully Inclusive** or **Bed & Breakfast**.
  - All guests need to be booked on the same package basis.
- A minimum of 8 conference delegates required to book a minimum 2-night stay.
- The Conference facility can take a maximum of 16 delegates, all of which are welcome to stay at the lodge.
- Enquire for meal rates for delegates not staying at the lodge.
- Extra drinks served to delegates outside of mealtimes will be charged at current prices.
  - If needed, please request a drinks price list.
- Accommodation and the Conference Venue are subject to availability. Booking in advance is essential.

### RESERVATIONS CONTACT DETAILS

E | [reservations@theriverclubzambia.com](mailto:reservations@theriverclubzambia.com)

T | +27 72 517 4880

W | [www.theriverclub.africa](http://www.theriverclub.africa)